

**PALISADE PARK NORTH METROPOLITAN DISTRICT NO. 3
("DISTRICT")**

450 E. 17th Avenue, Suite 400

Denver, CO 80203

Phone: 303-592-4380

<https://palisadeparknorthmetropolitandistrict3.specialdistrict.net/>

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Garrett Baum	President	2025/May 2025
Kevin Schneider	Treasurer/Assistant Secretary	2027/May 2027
William R. Branyan	Secretary	2025/May 2025
Bonner Gilmore	Assistant Secretary	2027/May 2027
Zachary Knight	Assistant Secretary	2027/May 2027

DATE: November 13, 2024

TIME: 10:00 A.M.

LOCATION: ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/87314831115?pwd=WDBTYmpUcVFscktXLzRyUXBGYVdEdz09>

Meeting ID: 873 1483 1115

Passcode: 557725

Dial In: 1-719-359-4580

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Confirm quorum, location of meeting and posting of meeting notice. Approve agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
- D. Review and consider approval of minutes from the September 17, 2024 special meeting (enclosure).
- E. Discuss business to be conducted in 2025 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure). [Suggested dates are July 10, September 10 and November 12, 2025, at 10:00 a.m. via Zoom]
- F. Authorize renewal of District's insurance and Special District Association (SDA) membership for 2025.

G. Website Accessibility Discussion

1. Discuss and consider proposals from Generation Web, Inc., Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters (enclosure).
2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

II. FINANCIAL MATTERS

- A. Review and accept the September 30, 2024 unaudited financial statements (enclosure).
- B. Review and ratify / approve the payment of claims (enclosures).
- C. Conduct Public Hearing on the 2024 Budget Amendment and consider adoption of Resolution to Amend the 2024 Budget, if necessary.
- D. Discuss and consider approval of Second Amendment to Facilities Funding and Acquisition Agreement by and between the District and UF Kevamra 725, LLC, if necessary.
- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Preliminary AV, draft budget and Resolutions).
- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Accountant or District Counsel to file the Certification with the Board of County Commissioners and other interested parties.
- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.
- H. Review and consider approval of Special Districts Preparation Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2025 Accounting Services (enclosure).
- I. Consider the engagement of Simmons & Wheeler, P.C. to perform the 2024 Audit.
- J. Consider the appointment of District Accountant to prepare the 2026 Budget.

III. LEGAL MATTERS

- A. Review and consider acceptance of Construction Related Expenses for Public Improvements - Distribution Request Nos. 36-37, from RG and Associates, LLC and authorize reimbursement to UF Kevamra 725, LLC pursuant to the Facilities Funding and Acquisition Agreement by and between the District and UF Kevamra 725, LLC, as amended (enclosures).
- B. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
- C. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).
- D. Discuss status of conveyance of public improvements to the District.

IV. CONSTRUCTION / OPERATIONS MATTERS

- A. Discuss District services for 2025 and consider approval of necessary service agreements for related services.
 - 1. Discuss and authorize approval of necessary Task Orders under the Master Service Agreement for Landscape Maintenance and Snow Removal Services by and between the District and Vargas Property Services, Inc.
- B. Discuss matters relative to District construction process and authorize necessary actions in connection therewith.

V. OTHER BUSINESS

- A.

ADJOURNMENT

There are no more regular meetings scheduled in 2024.